

Position Description March 1, 2010

Title: Assistant Director of Children's Ministries

Work Description:

The Assistant Director of Children's Ministries will help support the ministries for all children's programs in our church including Sunday School, Children's Church, Children's Music, Fellowship Events, Discovery Days, Kids First Preschool, and Vacation Bible School at both campus locations. This will include assisting the director with recruiting, training, and scheduling of all children's ministry volunteers. Furthermore, this position will assist with planning and evaluating curriculum that is developmentally appropriate in partnership with the director. This individual must be visible and available at one of the church campuses on Sunday morning.

Duties and Responsibilities:

1. **Children -- must be a presence in the children's ministry programs on a regular basis**
2. **Parents -- must provide communication and leadership to promote the opportunities for children in the church**
3. **Leadership -- able to lead Children's Church, deliver Children's Sermons, and to lead volunteer staff in their ministry with children**
4. **Communication -- able to effectively communicate with children and parents**
5. **Partner -- able to work cooperatively with Director of Children's Ministries to provide a united effort for both church campuses**
6. **Accountability -- will be supervised by the Director of Children's Ministries**

Hours:

10 hours per week

If interested please submit your letter of application, resume, and references to Amy Finkeldei, search committee chair, at the church office by Friday, April 9th.